



Michigan District of Key Club International

Spring Board Meeting Day 1 (Friday August 18, 2023) - Bavarian Inn Lodge,
Frankenmuth, MI

I. Attendance

A. Board Members Present:

1. District Administrator- Jordan De La Cruz
2. District Governor - Clara Berry
3. District Secretary - Isabella Buccilli
4. District Treasurer - Aswathy Abraham
5. District Bulletin Editor - Ema Sulstarova
6. District Webmaster - Hussain Makki
7. LTG Chair- Guneet Kaur
8. K-Fam Chair- Sidd Moparti
9. Co-Membership Development Chair - Izzy Campeau
10. Co-Membership Development Chair - Layla Garcia
11. Co-New Club Building Chair-Devin Vo
12. Co-New Club Building Chair - Mohammed Ali Al-Sabeh
13. Projects Chair- Alina Miah
14. Co-Events Chair-Guneev Gill
15. Co-Events Chair- Kiki Okoisor
16. LTG Div 1-Sohil Tangella
17. LTG Div 2-Chikanma Okoisor
18. LTG Div 3- Jenna Morrison



19. LTG Div 4-Olivia Emenhiser
20. LTG Div 5- Viviana Cotter
21. LTG Div 6-Kennedy Haworth
22. LTG Div 7-Caleb Lee
23. LTG Div 8-Aneesh Burri
24. LTG Div 9-Ria Surratt
25. LTG Div 10-Adiva Islam
26. LTG Div 13-Alison Bank
27. LTG Div 14- Lisa Chiu
28. LTG Div 15-Maya Abbou
29. LTG Div 16-Shila Lepuri
30. UNICEF Champion - Luna Alaowad

B. Absent:

1. LTG Div 11- Connor Leighton
2. LTG Div 12-Malaak Jadallah
3. International Partners Chair- Kate Church
4. Zone Advisor- Josh Gramm
5. Zone Advisor-John Knapp

- II. Kiwanis Membership Lunch at 12:15 pm
- III. Call to Order by District Governor Clara Berry at 2:05pm
- IV. Approval of Spring Board Minutes
 - A. LTG Div 8 Aneesh Burri moves to approve
 - B. LTG Div 1 Sohil Tangella seconds



- C. Ayes have it and motion carries
- V. Board Meeting Overview
 - A. Sharing board meeting with Kiwanis convention
 - 1. Times may vary
 - B. Engage with Kiwanians
 - C. Must wear lanyard and bring meal tickets
 - D. Dress Code
 - 1. Saturday - Business Professional all day
 - 2. Saturday Night - Western themed outfit
 - 3. Sunday - Business Casual
 - E. UNICEF Champion - Luna Alaowad
- VI. Membership Development Presentation by Izzy Campeau and Layla Garcia
2:13pm
 - A. Back to school kit
 - 1. Meeting tips
 - 2. Club assistance form
 - 3. Promotional posters
 - 4. Intra-Divisional project idea
 - 5. Service project ideas
- VII. Kiwanis Family Relations Presentation by Sidd Moparti at 2:20pm
 - A. Summer kit
 - 1. Information about each branch of the K-Family
 - 2. Resources from Circle-K



- VIII. Introduction of new MIKEY
- IX. Workshop Preparation
 - A. Chairs stay in Lorelei for performance reviews during workshop
 - B. Key Club 101 Workshop
 - 1. Presentation run by Moe Ali and Izzy
 - 2. Board member panel
 - a) Caleb Lee
 - b) Jenna Morrison
 - c) Adiva Islam
 - d) Olivia Emenhiser
 - e) Lisa Chiu
 - C. Key Club Table
 - 1. Shirt sales
 - a) Get name and room number to deliver shirt later
 - 2. QR codes: link to the “Link Tree”/MIDKCI
 - a) Has all summer kits, link to website, and fundraising payment options
 - 3. New Club pamphlets
- X. Break at 2:40pm
- XI. Lead Kiwanis Workshop and Table 3:00-3:45pm
- XII. LTG Div 11 - Connor Leighton arrives 4:32pm
- XIII. Zone Advisor - Josh Gramm arrives 4:32 pm
- XIV. International Trustee Meeting



- A. International Trustee Emily Dudash joins meeting over zoom at 4:41 pm
- B. Trustee Overview
 - 1. ICON committee chair
 - 2. Programs and Partners committee secretary
 - 3. Oversees Michigan, Nebraska-Iowa, and Louisiana-Mississippi-West Tennessee districts
- C. Goals
 - 1. Increase ICON attendance by 30%
 - 2. Work with global relations committee to expand ICON scholarship
 - 3. Enhance ICON experience
 - 4. Increase international accessibility
 - 5. Clarifying and expanding Programs and Partners service and fundraising
- D. LTG Div 13 - Alison Bank leaves at 4:45pm
- E. Keeping up with KCI
 - 1. Emily's Office Hours: Every other monday 8:00pm-9:00pm EST
 - a) Beginning Monday September 4
 - 2. Pres/Vice Pres Office Hours: Every other tuesday 9:00-10:00 EST
 - a) Beginning Tuesday September 5
 - 3. Monthly newsletter
- F. Task Forces
 - 1. International committee
 - a) Anyone can join; application process



2. Not finalized yet

G. Contact Info

1. Phone: (919) 670-8315
2. Instagram: @ evdudash
3. Email: emily.dudash@keyclub.org

H. Q&A

1. What task forces are there?
 - a) Not finalized
 - b) October applications; information in September and October newsletters
2. What does the website task force do?
 - a) Website controlled by adults
 - b) Task force works to organize resources available
3. What is your past with Key Club?
 - a) Class director freshman year
 - b) D-Board LTG sophomore and junior years
 - c) Ran for International Trustee senior year

XV. UNICEF Champion presentation by Luna Alaowad

A. UNICEF Champions program

1. Students from each district
2. Raise money for Start Strong Zambia project
 - a) Focus on early childhood development

B. Trick or Treat for UNICEF



1. Raise money through trick or treating
 - a) QR Code and informational poster on UNICEF website

C. Contact Information

1. mikeyuchampion@gmail.com
2. (248) 890-9406

- XVI. Break at 5:05pm to check into rooms
- XVII. Break for dinner and bonding time 7:30pm
- XVIII. LTG Div 13- Alison Bank returns 11:00pm

Spring Board Meeting Day 2 (Saturday August 19, 2023) - Bavarian Inn Lodge,
Frankenmuth, MI

- I. Committee Time at 9:10am
- II. Events Presentation by Neev Gill and Kiki Okoisor at 10:08am
 - A. Fall Rally Changes
 1. Changed hosting school to Lakeshore High School
 - B. Potential Fall Rally themes
 1. Sports mania
 - a) Dress in sports jerseys
 - b) Bracket between divisions
 - c) Lakeshore is known for sports complex
 - d) Fun sports themed workshops
 2. Happy Carnival
 - a) Colored balloon entrance and signs



- b) Lakeshore has carnival games that we could use
- c) Candy machine, popcorn
- d) Fundraiser for UNICEF: pay \$1 to have a board member get dunked and donate all money to UNICEF

3. Beach Party

- a) Beach ball and streamer archway
- b) Palm tree leaves in hallways
- c) Photo booth with beach props

4. Neon

- a) Glow in the dark glasses and decorations
- b) Neon colors for decorations

C. Potential SLC Themes

1. Superheroes of service

- a) Superhero banners, streamers, balloons
- b) Photo booth
- c) Superhero capes for D-Board
- d) Superhero craft decorating for children's hospital
- e) Possible Keynote Speaker: Hoan Do

(1) American Ninja Warrior city finalist

2. Service in the Stars

- a) Rocket/Planet/Take-off area at entrance
- b) Dark blue backdrop with stars, fairy lights

3. Enchanted Forest



- a) Green
- b) Dark blue paper over lights with lanterns
- c) Chains of leaves hanging
- d) Governor ball: masquerade ball

D. Service Project ideas

- 1. Food packing
- 2. Making blankets
- 3. Donations contest
- 4. Dog toys
- 5. Miracle minute
- 6. Start strong Zambia
- 7. Cards for veterans

E. Q&A

- 1. How would we be able to see the neon theme? We would have to turn out the lights.
 - a) Have neon colors, but don't turn off all the lights
- 2. How would we use Lakeshore's facilities?
 - a) Just the gym; not very far
- 3. Beach Party concerns
 - a) Dress code
 - b) Time of year; cold and rainy

F. Voting on Fall Rally theme



1. LTG Div 8, Aneesh Burri moves to have Sports Mania as the Fall Rally theme 2023
2. Discussion
 - a) Sports mania and happy carnival are strongest
 - b) Lakeshore has a huge sports complex and also lots of carnival games
 - c) People who can't play sports; don't want them to feel left out
 - (1) Wear school spirit from any activity, not just sports
 - (2) Have to pay to get on sports teams
 - (a) Not signing up for sports teams, more just decorations for Fall Rally
 - (3) Any theme could be exclusive in some way
 - (4) About teams and communities in general
 - d) Happy carnival dunk tank
3. LTG Div 15, Maya Abbou seconds the motion to have Sports Mania as the Fall Rally theme
 - a) Discussion
 - (1) Happy Carnival is also good; fun and more rooms/events
 - (2) Happy Carnival fits more with fall and halloween
 - (3) Could incorporate sports into happy carnival
 - (4) Dunk tank broken; would need to rent one
 - (a) Could pie people instead



4. Seeing no more discussion, move on to vote
 - a) Moves to hand raise vote
 - (1) Nays have it and the motion fails
5. LTG Div 7 Caleb Lee moves to make Happy Carnival the Fall Rally
 - a) LTG Div 16, Shila Lepuri seconds motion
6. Moves to hand raise vote
 - (1) Ayes have it and the motion carries
7. Happy Carnival is the Fall Rally 2023 theme

G. Voting on SLC Themes

1. Discussion
 - a) Superheroes is less cliché than the other themes
 - b) Enchanted forest is confusing/unclear
 - (1) Neon lights, fairy lights, lanterns, mix with a masquerade ball theme
 - (2) Inclusion of service is unclear
 - (a) Incorporate green
 - c) Service in the stars; fitting for how far we've come from last year
 - (1) Dark at dances; cool visuals
 - (2) Superhero could get tacky
 - d) Governors ball; doesn't have to fit the rest of the theme
 - e) Service in the Stars; space-themed service
 - f) Superhero is cute, but childish for a whole weekend



- (1) Fitting for the governors project
 - (2) Still ties to growth as a board
 - (3) Recognizing superheroes of service of the year; ties nicely into speaker/awards/etc
 - (4) Merge superheroes and stars
 - (a) Interpretation of what a 'superhero' is
 - (5) Dress up as superheroes
2. LTG Div 9 Ria Surratt moves to make superheroes of service the SLC theme for 2024
 - a) LTG Div 4, Olivia Emenheiser seconds the motion
 - b) LTG Div 8, Aneesh Burri calls the question
 - c) Hand raise vote
 - (1) Ayes have it and motion carries
 3. Superheroes of service is the SLC 2024 theme
- III. Lead Kiwanis Workshop 11:00am
 - IV. Break for lunch and awards presentations at 12:00pm
 - V. Return to meetings 2:37pm
 - VI. Projects Presentation by Alina Miah 2:37pm
 - A. About the governor's project Key Club Serves Kids
 - B. Hosting a service project
 - C. Service project ideas
 1. Book drive
 2. Provide meals for kids



3. Create cards
4. Join library events
5. School kits
6. Collect toys
7. Donate hair
8. Playground cleanup
9. Reading to kids
10. Creating jewelry

VII. International Partners Presentation by Kate Church 2:42pm

- A. Committee purpose
- B. Key Club partners
 1. Introduction (what/who they are)
- C. Getting involved

VIII. New Club Building Presentation by Moe Ali and Devin Vo 2:45pm

- A. Goal of the committee
- B. What is Key Club?
- C. Finding a Kiwanis advisor
- D. Finding a Faculty advisor
- E. Recruiting members
- F. Collecting dues
- G. Chartering with Key Club International
- H. Shape your club

IX. LTG Chair Presentation by Guneet Kaur 2:50pm



- A. SMART Goals
 - 1. Promote district unity
 - 2. Increase RFL applications
- B. MIDKCI virtual service event
 - 1. Lack of participation; no more virtual events
- C. OTC Work
 - 1. Training presentations
- D. RFL Training Packets
- E. RFL OTC Requirements
 - 1. Kiwanis input
 - 2. Training materials
 - 3. Agendas
- F. Newsletters
 - 1. RFL Requirements
- X. Webmaster Presentation by Hussain Makki 2:57pm
 - A. General Overview
 - 1. Manage website
 - 2. Manage app
 - 3. Web design
 - 4. Update website/app to match current goals
 - B. Revitalize website
 - C. MI Key Club App
 - 1. notifications / reminders



2. Calendar of events from MI clubs

D. Other Work

1. Ad for ICON
2. Fall Rally advertisement
3. Committee work
4. Meeting minutes page
5. Posting schedule

XI. Treasurer Presentation by Aswathy Abraham 3:03pm

A. TRFs

B. Resources

1. Membership dues guide
2. Monthly fundraising ideas
3. Treasurer training

C. Fundraising

1. World's Finest Chocolate Bars

D. Reimbursements

1. Governor: \$150
2. Secretary: \$50
3. Treasurer, LTG Chair, Bulletin Editor: \$25
4. LTG: \$75
5. Chairs: \$100

E. Finances : Fall Rally

1. Increase registration



2. Spirit costs: cut by \$50
3. Meal costs: increased by \$500
4. Hotel expenses: increased by \$400

F. Aswathy Abraham, District Treasurer moves to adopt the Fall Rally budget

1. Aneesh Burri, LTG Div 8 seconds motion
2. Ayes have it and the motion carries

G. Finances: SLC

1. Registration cost increased by \$25
2. Every board member sells \$100 in ad sales
3. Meals/lodging: decreased by \$7604
4. Entertainment decreased by \$700
5. Gift costs increased by \$840
6. Admin expenses increased by \$500
7. Registration and award materials increased by \$200
8. Aswathy Abraham, Treasurer moves to adopt the SLC budget
 - a) LTG div 15, Maya Abbou seconds the motion
 - b) The ayes have it and the motion carries

XII. Editor Presentation by Ema Sulstarova 3:12pm

A. Update

B. Wolverine Key

1. Summer edition out
2. Fall edition in progress



C. Wolverine Key Articles

1. LTG Articles (LTGs 1-6):

a) One article from the LTG

(1) Any creative element

(2) Paragraph or two about something Key Club related

b) At least 2 schools from their division submit an article

2. Chair Articles

a) One article in every edition

(1) Creative element

(2) Paragraph or two about Key Club

b) Each article must be relevant to your position and include a relevant picture

3. E-Board Articles

a) One article for each edition

(1) Creative element

(2) Paragraph or two about Key Club

D. Newsletters

1. Grammar mistakes

2. Unfinished work

3. Late submissions

E. Goals

F. Posting

1. Schedule for Fall term



2. Promote Fall Rally
3. Pictures don't need to be approved; anything else send to Ema for approval

XIII. Secretary Presentation by Isabella Buccilli 3:20pm

A. SMART Goal Update

B. Main project: Google classroom

1. Adding resources

C. Main project: District Directory

1. Sent out in July
2. Improvements over last year

D. MRF Update

1. March: 5 MRFs collected
2. April: 17 MRFs collected
3. May: 25 MRFs collected
4. No MRFs over the summer

E. ERF Update

1. 48 included in directory
2. Division 16: first to get all ERFs in!
3. 57 total submitted so far; more than last year at the same time

F. Other work

G. New SMART Goals

1. Update secretary tab on website by October



2. Send newsletters to International Trustee by the 10th of each month
3. Send out second Directory by November 6

H. Feedback

XIV. International Trustee Presentation by Ian Opel 3:27pm

A. Introduction

B. Trustee Information

1. Programs and Partners committee co-chair
2. Membership growth and development committee member
3. Executive committee member

C. Trustee Goals

1. Work directly with District leadership
2. Solidifying a new environmental partner
3. Large emphasis on UNICEF and Thirst Project
4. Incorporate partners and programs-related service into awards criteria
5. Expansion of GLC

D. Announcements

1. District pairing: Caribbean Atlantic, Kansas, and Southwest districts
2. Membership Update Center is down; closed Aug 14-Sep 6, 2023

E. Programs and partners updates

1. Reviewed and compiled directives



2. Introduction emails to partner liaisons
3. Developed objectives for each program/partner
4. Revised and finalized goals

F. Objectives

1. Finish term plan by end of August
2. Meet with liaisons to determine a long-term strategic plan

G. Questions

1. Are you planning on coming to Fall Rally/SLC?
 - a) Yes; still a Key Clubber
2. Are you coming to future board meetings?
 - a) Depending on relevancy

XV. Governor Presentation by Clara Berry 3:37pm

A. Presentation Overview

B. Strategic Plan

1. Increase resources by committees outside of kits
 - a) Determine future of committee roles
2. Make District events more anticipated by and inclusive to Key Club members
 - a) Fun themes
 - b) Allow club members to submit workshop ideas to present/lead
 - c) SLC scholarship fund depending on budget
3. Introduce new Governor's Project



- a) Promote as theme of service
 4. Reactivate 60% of inactive clubs (2 clubs per division)
 5. Reactivate and increase involvement of divisions 1, 2, 4, 5, 9, 10, 11, and 14 at district/divisional events
 6. Distribution of resources
 - a) Distributed materials to clubs from Governor every month
 - b) Send monthly newsletter to advisors
- C. Governor's Project
1. Key Club serves kids
- D. ICON Update
1. Amendment #1: expansion of KIWINs Failed
 2. Amendment #2: dues increase; Failed
 3. Amendment #3: withdrawn
 4. Amendment #4: virtual attendance: Failed
 5. Amendment #5: Add DEI to objects: Passed
 6. Amendment #6: gender-neutral language in by-laws: Passed
- E. Inactive Club Head Start Sheet
- F. District Goals
1. Glow
 - a) Saline, Anchor Bay, Dakota no longer inactive
 2. Use correct terminology ("division" versus "district")
 3. Need clubs to turn in dues and ERFs
 - a) Early bird dues: October 1



b) Regular dues: November 1

G. Fall Rally

1. November 4, Lakeshore High School
2. Increase club-led workshops

H. SLC

1. February 16-18, Crowne Plaza, Lansing MI
2. Increase award awareness

I. Application Update; demerit system voting

1. \$15 option instead of receiving a demerit
 - a) Limits to this

J. Application Adjustment

1. Adding clause 13 to all MIDKCI apps
 - a) “If appointed to any position on the Michigan District Board, I agree to:
Pay for my own board meeting/convention fees if the District Governor and District Administrator deem it necessary due to continuous insufficient and/or late work”
2. LTG Div 7, Caleb Lee moves to adopt Clause 13
 - a) LTG Div 11, Connor Leighton seconds the motion
 - b) Ayes have it and the motion carries

XVI. Break for ice breaker at 4:23pm

XVII. Fall Rally Promotions and Service Project 5:00pm

XVIII. Ad Sales/Goody Bag Information 5:27pm



A. \$100 in ad sales

1. Digital ads on screen/book
2. Throughout the state/ out of state
3. Parents, clubs, committees
4. Flyer, message, image

B. Payment options

1. Checks
2. Payment apps
3. Sent to a Key Club account
4. Information on the form

C. Goody Bags

1. Donate one thing for goody bags
2. Email/call local businesses
3. 300-350 items

D. Spreadsheet to track who has been contacted and what has been secured

XIX. Break for dinner at 5:40pm

XX. Dinner and Line Dancing 7:00pm

Spring Board Meeting Day 3 (Sunday August 20, 2023) - Bavarian Inn Lodge,
Frankenmuth, MI

- I. Memory of life service and breakfast 8:00am
- II. Retirement/Installment of Kiwanis District Board 9:30am
- III. Service Project 11:00am

A. Putting bookmarks in books and organizing



- IV. Break for lunch 12:00pm
 - A. Return to meeting 12:39pm
- V. Fall Rally Brainstorming
 - A. Goal: 250-300 members at Fall Rally
 - B. Workshop Ideas
 - 1. Club form to apply to run a workshop; send out in September
 - 2. DEI
 - 3. Crafts
 - 4. Running for higher office
 - 5. Q&A with D-Board members
 - 6. Public speaking
 - 7. Looking forward to SLC
 - 8. Officer training
 - 9. Strategic planning
 - 10. Parliamentary procedures
 - 11. How to deal with difficult people
 - 12. UNICEF presentation
 - 13. Miscellaneous; KCI programs, GLC, YOF, etc.
 - 14. ICON promotion/keeping up with International
 - 15. Thirst project
 - 16. Yoga
 - 17. Karaoke
 - 18. Potato sack race



19. Sports/Games
20. Carnival games
 - a) Key Club pin as prizes
21. Just dance
22. Carnival games at lunch instead of during workshops
 - a) Q&A darts/games; combine fun and content
 - b) Spinning wheel with questions or trivia
23. Hygiene kits
 - a) Bring donations
 - b) Build during a workshop
 - c) Bracket between divisions
24. Blanket brigade
 - a) Run by Shila (LTG Div 16)
25. Planning
26. Bracelet making station
 - a) Give back to Lakeshore elementary schools
27. Paracord bracelets
 - a) Donate to veterans
28. Meals on wheels
 - a) Decorate paper bags to put meals in
29. Foster home stuffed animals
30. Make stickers for pediatrician office
31. Kids Coalition Against Hunger



a) Too time consuming and expensive

32. Sandwich making

a) Bread, peanut butter, and jelly donations

b) Donate to soup kitchen

33. Birthday cake kits (Birthday Party in a Box)

a) Donate mix, frosting, candles

b) Meijer donations/sponsorship

C. Food court themed lunch?

1. Catering from restaurant; sponsorship

D. Big meeting space; auditorium or cafeteria

E. Service project planning; plan donation time and place ahead of time

F. Dunk tank

1. Get questions right/win a game/workshop; get a ticket

a) Top participation

2. Put tickets in a box to determine who will get dunked

3. Sell tickets too

G. Picture on a paper bag on the wall

1. Drop compliments into each bag throughout the day

VI. Respect Discussion

A. Be inclusive and respectful

B. Will be removed from board if not being inclusive/respectful

VII. Fall Board

A. St. Joseph, MI



B. October 6-8

C. Options

1. Friday October 6 is optional
 - a) St. Joe/Lakeshore football game on Friday
 - b) Arrive around 7:30
2. Saturday arrival in the morning
 - a) Starting meetings 8:00am

D. Tour Lakeshore

VIII. Glow/Grow

A. Grow:

1. More bonding time
2. Time taken away from board work because we shared with Kiwanis
3. More productive or bonding times; too much time with Kiwanis people
4. Lots of presentations by Kiwanians not relevant to us
5. Script issues, long pauses, last-minute changes
 - a) Think about for own SLC
6. More snacks

B. Glow:

1. Roommate requests
 - a) Didn't end up with the people we requested, but still worked out well
2. Slideshow icebreaker was fun



3. Location and a little bit of independence
 - a) Dinner on our own, time to go to pool
4. Service project
5. Sweatshirts
6. Interacting with Kiwanians

IX. D- and E-Board Members of the quarter

A. Committee Chair: Membership Development Co-chair, Izzy Campeau

B. LTG: LTG Division 16, Shila Lepuri

C. E-Board Member: LTG Chair Guneet Kaur

X. Adjourned by District Governor Clara Berry at 1:48pm